



# DURANT'S PARTY RENTALS

*Your Premier Party Rental Company*

# LECTERN



## Operating Instructions

1155 Route 9, Wappingers Falls, NY (845) 298-0011  
1 Precision Road, Danbury, CT (203) 744-2295  
20 Putnam Drive, Cheshire, CT (203) 250-6600

1. Place lectern on tabletop or provided base with speaker. Be sure if using the provided base that the bar inside the base is firmly in place to prevent tipping over.
2. Open top of lectern and plug in microphone where it says "lectern microphone". (Lectern will not power up if a microphone is not plugged in)
3. Turn on power & light (if needed).
4. Adjust volume of lectern speaker and of microphone to desired amplification.
5. Lectern can also be used with cordless microphone or lapel microphone.

## Troubleshooting

1. If lectern is not powering on – check battery monitor on top of lectern.
2. If using cordless or lapel microphone and no sound is coming out of speakers – check all connections and check battery in cordless microphone.

If you have any questions or concerns, please contact us immediately.

845-298-0011 or 203-744-2295

Thank you for your business

[www.durantsparty.com](http://www.durantsparty.com)